



GRANGE CHURCH OF ENGLAND PRIMARY SCHOOL

CHARGING AND REMISSIONS POLICY

Status : Statutory

Purpose

The purpose of the policy is to ensure that, during the school day, all children have full and free access to a broad and balanced curriculum.
The school day is defined as: 8.55 - 3.15

Roles and Responsibilities

The Headteacher will ensure that the following applies:

During the school day

All activities that are a necessary part of the National Curriculum plus religious education will be provided to all children in the school free of charge. This includes any materials, equipment and transport to take pupils between the school and the activity. It excludes charges made for teaching an individual pupil or groups of pupils to play a musical instrument by a private music tutor. Unless the teaching is an essential part of the National Curriculum or subsidised by a specific grant we will make a charge.

Swimming

The school organises swimming for children in KS2 –usually in Y3 and Y4. These take place in school time and are part of the National Curriculum. We make no charge for these lessons.

Schools can ask for voluntary contributions to make school funds go further and Grange C of E School may seek them for activities during the school day which entail additional costs, e.g. trips to museums, art galleries or sports fixtures; visits from theatre companies, music groups etc. Such requests will make clear that contributions are voluntary and that children whose parents do not contribute will not be treated any differently. No pupil will be left out of an activity because his/her parents cannot or will not make a contribution. However the Head teacher will point out to parents that if voluntary funding from parents is not sufficient to cover the costs of any visit, residential or otherwise, it may not be possible to run it.

Optional activities outside the school day

We may charge for optional extra activities such as sports clubs, cookery etc that raise a charge to the school where these are provided in school but outside the hours of the school day and which are additional to the requirements of the National Curriculum.

Residential Visits

Charges will be made for transport, board and lodging, except for pupils whose parents apply for, and are granted, dispensation. Children whose parents are in receipt of Free

School Meals, in addition to having a free school lunch entitlement, also be entitled to the remission of charges for board and lodging costs during residential visits. The usual free school lunch entitlement verification procedures will be applied when remission of these charges is considered.

A card payment system is available for the residential trip so that parents can pay in instalments, spreading the cost over a term. In the case of residential trips where the school has to make a commitment in advance, any deposit received from parents will be non-refundable.

Trips funded by FROGS – Friends of Grange School

Each year FROGS gives an amount of money per child to fund a class trip. This amount is set at the first meeting of the school year and is dependent on their financial position. If the cost of the trip exceeds the amount given by FROGS, the school will ask parents for a voluntary contribution of no more than £15 towards it. No child will be prevented from going on the trip if parents are not able to give a contribution.

Calculating charges

When charges are made for an activity they will be based on the actual costs incurred, divided by the number of pupils participating. There will be no levy on those who can pay to support those who cannot. Support for cases of hardship for those on low incomes will be considered and funding will be sought by the school to cover some or all of the costs. Children in the above groups will be supported with the costs of trips and clubs after school.

The principles of 'best value' will apply when activities are planned that will incur costs to school and/or charges to parents.

Charges for nursery -3 years olds

Subject to being able to meet the child's needs and having sufficient spare places, the school will consider admitting a child to nursery in the term they turn 3. In this case, there would be a charge per hour of £4 unless the child is already in receipt of rising 3 funding which could be claimed by the school.

Arrangements for monitoring and evaluation

The head teacher will report to the Governing Body details of school trips, visits and/or special activities which will include information re costs and parental feedback .

Date established by the Governing Body

Reviewed :



3/10/2016

Date of Next Review : September 2017